



**Board of Commissioners
Minutes of Special Board Meeting
February 27, 2024**

PRESENT

Chair Micah Rowland
Vice Chair Michael Fearnough
Commissioner Jim Kenny
Commissioner David Chan
Commissioner Mark Laurence
Commissioner Chris Teofilak
Commissioner Ed Widdis
Brier Liaison Paula Swisher
Mountlake Terrace Liaison Jesse Hoffman

STAFF

Fire Chief Thad Hovis
Assistant Chief Bob Eastman
Assistant Chief Shaughn Maxwell
Human Resources Director David Cullen
Executive Assistant Melissa Blankenship

7:00 PM

In person at Headquarters and Zoom Virtual Meeting ID 861 5293 4763

MEETING WAS AUDIO/VIDEO RECORDED

1. CALL TO ORDER (7:00 p.m.)

Vice Chair Fearnough called the special meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE (7:01 p.m.)

3. APPROVAL OF AGENDA (7:02 p.m.)

Motion

Mark Laurence

Motion to approve agenda as presented.

Second:

Chris Teofilak

Motion passed 6-0;

4. **PUBLIC COMMENT Notice: All public comment are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter 42.56. (7:03 p.m.)**

None.

5. **UNFINISHED BUSINESS (7:10 p.m.)**

- a. Vacation Sellback Exception for Review and Action - Human Resources Director David Cullen

Director Cullen shared that as of a January 2024 a reconciliation of Chief Eastman's vacation bank noted that not only had Chief Eastman already sold 80 hours via the November 2023 process, but also that his accrual had been incorrect for the entirety of his time as Assistant Chief, leaving him with a carryover amount exceeding the 410 hour limit by 173.10 hours.

Motion

Jim Kenny

Motion to allow an exception to the 80-hour limit for annual vacation sellback, such that Chief Eastman is approved an adjustment to sell-back 173.10 additional hours, for a total of 253.10 hours.

Second:

Mark Laurence

Motion passed 6-0;

6. **EXECUTIVE SESSION (7:25 p.m.)**

Vice Chair Fearnough called an executive session to Review the Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g) for 1 hour with no action anticipated at the conclusion.

The executive session was extended for 30 minutes.

The executive session was extended for 15 minutes.

The executive session was extended for 10 minutes.

- a. Review the Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g)

7. **ADJOURNMENT (10:00 p.m.)**

The special meeting was called back to order at 9:05 p.m. and without objection, the special meeting was adjourned at 9:05 p.m.

8. **AGENDA DISCLAIMER - Members of the public are advised that times listed on the agenda are approximate and that items on the agenda may be addressed sooner or later than the time specified.**

Approved by:



Micah Rowland (Mar 6, 2024 19:30 PST)

Presented by:

Melissa Blankenship

Micah Rowland
Board Chair

Melissa Blankenship
Executive Assistant to the Board of
Commissioners

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